

**APPENDIX IV****EAST AYRSHIRE COUNCIL****BEST VALUE SUB-COMMITTEE OF THE POLICY AND RESOURCES  
COMMITTEE****MINUTES OF MEETING HELD ON TUESDAY 29 JUNE 1999 AT 1130 HOURS IN  
THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,  
KILMARNOCK**

**PRESENT:** Councillors Drew McIntyre (Chair), Katie Hall, Daniel Coffey, Douglas Reid, Harry Wilson, Jane Darnbrough, Robert McDill, Eric Jackson and Provost Boyd.

**ATTENDING:** David Montgomery, Chief Executive; Fiona Lees, Depute Chief Executive; Barbara Haughan, Director of Corporate Services; Douglas Bulloch, Director of Social Work; Margaret Burnell, Senior Depute Director of Education; Helen Dick, Head of Performance; John Griffiths, Head of Leisure Services; Alan Neish, Head of Planning and Building Control; Tom McHugh, Head of Accounting Services; Anna Gallagher, Solicitor/Team Leader; Bill Walkinshaw, Principal Administrative Officer and Robert Beaton, Administrative Officer.

**APOLOGIES:** Councillors Jimmy Kelly and Tommy Farrell.

**CHAIR:** Councillor Drew McIntyre (Chair).

**FUTURE TIMETABLE**

1. There was submitted a report dated 18 June 1999 (circulated) by the Chief Executive which advised of the updated timetable for the submission of reports to future meetings of this Sub-Committee.

It was agreed:-

- (i) to note the amended timetable;
- (ii) to delete items on the timetable which had been highlighted as being implemented; and
- (iii) to hold two meetings of the Sub-Committee on 24 August 1999 and 29 September 1999.

**APPRAISAL OF BEST VALUE**

2. There was submitted a report dated 16 June 1999 (circulated) by the Chief Executive which provided details of the feedback from the Scottish Office on this Council's performance on Best Value.

It was agreed:-

- (i) to note the feedback from the Scottish Office on the Council's performance on Best Value;
- (ii) to note the further year's extension of the CCT moratorium; and
- (iii) otherwise, to note the content of the report.

### **SCOTTISH OFFICE KEY PERFORMANCE INDICATORS AND PUBLIC PERFORMANCE REPORTING FRAMEWORK**

3. There was submitted a report dated 28 April 1999 (circulated) by the Chief Executive which provided an update on the submission of Key Performance Indicators and proposals for a response to the Scottish Office on a Public Performance Reporting Framework.

It was agreed:-

- (i) to remit to the Chief Executive to finalise the Public Performance Reporting Framework as detailed within Appendix I to the report and to make appropriate textual adjustments to the narrative;
- (ii) to submit to the Scottish Office the Public Performance Reporting Framework as detailed within Appendix I, subject to appropriate adjustments as noted above;
- (iii) to submit to the Best Value Task Force Secretariat the comments on guidance as detailed within the report; and
- (iv) otherwise, to note the content of the report.

### **PROGRAMME FOR SERVICE REVIEW**

4. There was submitted a report dated 17 June 1999 (circulated) by the Chief Executive which proposed a programme for Service Review.

It was agreed:

- (i) to approve the programme for Service Review as detailed within the report;
- (ii) that the current programme be reviewed after 1 year; and
- (iii) otherwise, to note the contents of the report.

### **UPDATE OF BEST VALUE IMPLEMENTATION PLAN**

5. There was submitted a report dated 17 June 1999 (circulated) by the Chief Executive which provided an update on the Best Value Implementation Plan for adoption by the Council and submission to the Scottish Office and the Accounts Commission.

It was agreed:-

- (i) to approve the update to the Council's Best Value Implementation Plan for submission to the Scottish Office and the Accounts Commission; and
- (ii) that the Chief Executive report back to the next meeting with confirmation of Service Descriptions having prepared for all services.

### **BUSINESS EXCELLENCE AYRSHIRE**

6. There was submitted a report dated 7 June 1999 (circulated) by the Chief Executive which provided details of a request by Business Excellence Ayrshire for the Council to become Associate Members of that organisation.

It was agreed:-

- (i) that the Council become Associate Members of Business Excellence Ayrshire; and
- (ii) that the Council provide and monitor appropriate support as detailed within the report.

The meeting terminated at 1145 hours.